



Registration Cancellation Form

Today's Date:	Cancellation requests must be received at least 7 days before the end of the current billing cycle to cancel any new/future payments.
Participant/student's Last Name:	
Participant/student's First Name:	
Program:	a.) Rinconada Weekly Lessons b.) Rinconada 5 Days of Summer Sessions c.) Rinconada Summer Swim Camp d.) Other _____
Reason for Cancellation:	a.) Vacation b.) Moving c.) Dissatisfied with Instruction d.) Financial e.) Lost motivation f.) Weather/Seasonal g.) Other _____
Parent's Full Name: (child registrant)	
Participant's Signature (adult) -or- Parent's Signature:	
Employee's Name Processing the Cancellation	Employee Use Only:
Cancellation Processed Date	
Cancelled at the end of which month:	

POLICY FOR RECURRING PAYMENT

- All payments are non-refundable!
- All payments are billed automatically on a monthly billing cycle.
- There are no pro-rated refunds for mid-month cancellations.
- **Cancellation requests must be received by the end of the current billing cycle to cancel any new/future payments. There are no exceptions!**

POLICY FOR SESSIONS/CAMPS

- Cancellation up to one month from the date of camp... *Full Refund*
- Cancellation between 4-2 weeks before the date of camp... *Full Credit to Account*
- Cancellation within two weeks before the date of camp... *No credit, No refund*